

LINTON ON OUSE PARISH COUNCIL
Minutes of a Meeting of the Parish Council
 held on Tuesday 6th October 2015 at 7.00 pm
 in the Village Hall Linton on Ouse

N^o Present

Cllr. Croft (Chairman), Cllrs. Brama, Goodridge, Kirby, & Lund, County Cllr. Patmore, Patrick Lewis-Brown, Lucy Pope (Clerk).

15-0093 Apologies for Absence

Cllr. Keegan, M Lumsden (RAF).

15-0094 Councillors' Declaration of Interest

None received.

15-0095 Minutes of the Previous Meeting

The Minutes of the Meeting held on Tuesday 8th September 2015, having been previously circulated, were approved and signed by the Chairman.

15-0096 Actions from Previous Meeting

- Flooding, Main Street: the Chair reported that he contacted Highways after the last meeting: Highways have scheduled repairs to be made on 20th October and Mr Moorcroft has been updated.
- Flu Clinics: the Clerk wrote to the Surgery the day after the last meeting which she hand delivered however no response has been received so far. The Chair reported that when he had spoken to Tollerton Surgery they had assured him that anyone unable to get to the surgery or an alternative clinic can be visited by the nurse to get the vaccination. There was also suggestion that if anyone is attending the surgery for any other appointment that they could request to have the vaccination at that time.
- Bank mandate change forms: the Clerk advised that these have been submitted and are currently being processed by the bank. She has also prepared an additional form for Cllr. Kirby to complete in order to add him as a signatory.
- Came & Co Insurance: the Clerk advised that the No Claims Discount detailed in the recent renewal letter was in fact a discount that had been applied to the Council's account for three years which had now come to an end. The current policy is part of a three year long term agreement with Aviva which the Council signed up to in 2014 and which they are tied into until 2017. The Chair now has a copy of the insurance schedule and it appears more than sufficient for the Council's purposes.
- Neighbourhood Watch: the Clerk reported that she has spoken to North Yorkshire Police and to the Chair of Hambleton South Neighbourhood Watch Association. It is very simple to set a scheme up however it is essential that there is a dynamic committee to drive the scheme. Parish Councils also usually give a grant in the order of £120 to assist with set up costs. The Council are aware that there are a number of villagers who have indicated that they would be interested in setting up a scheme and agreed that an open meeting should be held to gauge interest and identify volunteers about 20th October.

Action: Clerk to prepare notice regarding the meeting; Chair to liaise with Maureen Stringer

- Moles: Cllr. Kirby reported that District Cllr. Rooke has not been available to undertake the work so far. He further reported that the cutting – contractor unable to do roadside hedges as too busy at the moment but will do so as soon as he can.
- Archiving: the Clerk advised that she has not had chance to progress this as yet.
- Allotments: the Chair advised Councillors that he chaired an initial meeting this evening prior to

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the Parish Council meeting during which a small committee was formed to progress development of the allotment site. The committee will meet again soon and start to identify what is required to establish the allotments e.g. top soil, fencing. Cllr Brama and Helen Kirby advised that they believe water has already been supplied to the site by Broadacres but that it is still underground and needs a tap installing.

- CCTV: the Chair advised that the electrician has now installed the CCTV.
- No dogs sign: Cllr Brama has the sign and will install it soon.
- Remembrance Day, Wednesday 11th November: Helen Kirby has spoken to the RAF and advised that orders of service are still to be drafted, however Jan Jauncey has volunteered to prepare wreaths, and Helen will also organise refreshments. She also suggested that a poster advertising the service be prepared and placed on the community website and in Parish News too.

Action: Clerk to write to the RAF Base Commander to formally invite him to the ceremony

15-0097 Public Forum

No comments.

15-0098 County Councillor's Report

County Cllr. Patmore reports that devolution consultations are still ongoing but there is no agreement between the various councils at the moment. The overall preference at the moment appears to be leaning towards North Yorkshire, York, East Riding and Hull joining together with an elected mayor. NYCC however is not keen on the idea of an elected mayor as the new area would be such a large and widely disparate one.

Cllr Patmore also recommended that if the council requires any assistance in helping to get the sinkhole on repaired to get in touch with her.

15-0099 District Councillors Report

In the absence of Cllr. Rooke no report was received.

15-0100 RAF Liaison Officers Report

Patrick Lewis-Brown reported that there will be night flying from 26th October until 5th November 2015. Patrick has also been holding regular coffee mornings for the local community: some attendees have mentioned that they are unhappy with the width of the footpath along Linton Woods Lane and that the hedge is overgrown so that they have to walk on the road at some points and Patrick agreed to bring this to the attention of the Parish Council.

There will be some Lego Duplo creative play sessions starting on Monday 2nd November and running for 6 weeks until Monday 7th December. These will be held from 1pm-2.30pm during which time 2x 45 minute sessions will be run.

Cllr Brama queried what the money that the Parish Council donated to the RAF Community Fund is used for: Patrick confirmed that it is only used for civilian community events.

Flt Lt Mike Lumsden had sent a written report which advised that there are 4 Basic Fast Jet Training courses currently running. Graduations are currently scheduled as Course 254 on 6th November 2015, Course 255 on 22nd January 2016, Course 256 on 01st April 2016 and Course 257 on 27th May 2016. There is also to be a Military Civil Air Safety Day taking place on-Base on Saturday 10th October 2015 which will entail a number of privately owned light aircraft flying in to RAF Linton-on-Ouse on Saturday morning and departing mid to late afternoon. The purpose of the event is to improve aviation safety awareness between military and civilian pilots in the Region.

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15-0101 Clerk's Report and Financial Matters

15-0101.1 The Clerk gave her general report and advised that the bank mandate change forms have been submitted and that she has finally received confirmation from the bank today that the changes should be in place by the end of the week. In the meantime it has been necessary for the Chair to request the bank make transfers between accounts in order that all necessary accounts could be paid. The Clerk further advised that the latest tranche of the precept has been received from NYCC totalling £5625.00. The Clerk acknowledged that her quarterly financial report is due this month and apologised to Councillors as she has been unable to fully prepare the report until she can consult the previous Clerk who is currently away on holiday. The Clerk assured Councillors that she would complete the financial report as soon as possible and that it would be presented at next month's meeting.

ACTION: Clerk to prepare financial report for next month's meeting

15-101.2 To approve payment of the following accounts:

- Green Gardens: £55.00
- Paul Boulton: £520.00 for CCTV installation
- Chairman's Expenses: £158.74 CCTV monitor, bracket, padlock & Community Payback team
- Park Lane Services: £42.00 for play area inspection report
- Revenue & Customs Tax on salaries: £76.60
- Clerk's Expenses: £128.78
- Gross Salaries September 2015: £479.17

15-0102 Planning

15-102.1 Council noted approval of the following application received from H.D.C.:

- Single storey ground floor extension, 52 Half Moon Street, Linton, Mr Andrew Brama, **15/01560/FUL**

15-0103 Highways

A 'sink hole' has opened up on Main Street which has been reported via North Yorkshire Police to Highways. The Chair advised that Yorkshire Water have had cameras and equipment in the hole to determine if it is their problem however they have determined that it is not. The Chair has spoken to Highways: they will be having a site meeting Highways contractors hopefully on Wednesday. It is border line as to whether the road will have to be closed and diversions put in place but suffice to say Highways are hoping that the repair work might be completed next week.

15-0104 Correspondence

The Clerk reported that the following correspondence had been received:

- YCLA: Transparency Code for Councils
- Came & Co: insurance renewal schedule
- Letter from County Cllr Patmore re Easingwold Library
- Highways: Parish Council workshops

ACTION: Clerk to circulate all to councillors

15-0105 New Items

15-0105.1 Draft CCTV Policy: the Clerk outlined the draft policy circulated to councillors prior to the meeting and requested Councillors to contact her should they have any comments, amendments etc to be made.

ACTION: All Councillors to review draft CCTV Policy and to contact the Clerk if any

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comments/amendments to be made

15-0105.2 Draft risk identification and management framework and procedures: the Clerk advised that this was still being drafted but would be circulated as soon as completed.

15-0106 Playing Field & Village Hall

15-0106.1 Update on Purchase of Defibrillator

15-0106.2 Playground Inspection reports

Cllr. Bramma reports that Dave Pattison has identified minor issues such as some loose boards. He will visit the playground with Dave to review the issues identified and will fix them himself if possible or report back to the council if an outside contractor is required.

The hedges also need cutting back to reduce their width by the zip wire and other areas next to where the children play. Cllr. Goodridge knows someone who has the equipment to cut back the hedge which is inaccessible to a tractor: Councillors agreed that this should be progressed and Cllr. Kirby stated that he will be happy to assist in removal of the resultant brash.

It was also noted that some areas need refilling with bark.

15-0107 Minor Matters and Items for Next Agenda.

Minor Matters

Cllr Bramma stated that he has a Christmas tree in his garden which he is happy to donate to the village rather than the village have to purchase one: all that is required is someone with a tractor to remove it.

ACTION: Chair to contact Team Linton

Helen Kirby advised that the gardening Club is having a Christmas tree sale on 13th December, and the children's Christmas party is on 12th December followed by the lighting of the Christmas tree that evening.

Next Agenda

- Defibrillator: Cllr. Kirby queried whether the Village Hall Committee has been formally consulted regarding the suggested siting of the defibrillator. The Chair advised that he has spoken to Maureen Stringer informally but apart from that the Village Hall say that they have not been consulted.

ACTION: Village Hall Committee to be formally consulted by Team Linton

- Village Hall and Team Linton. Cllr. Lund commented that the whole purpose of Team Linton was to bring the village together; Cllr Bramma stated that he was concerned that there was some sort of disagreement between the parties.

15-0092 Chairman's Closing Remarks

The Chairman thanked everyone for their attendance and closed the meeting at 8.15pm.

Items for Circulation

- Correspondence as at 15-0104 (electronically)
- HDC Planning Guide (hard copy)

Date of Next Meeting: Tuesday 10th November 2015 at 7.00pm.

Signed: _____

Date: _____